

**Ref. TSMC/2026/07/06/NSC-2****Date. 06.07.2026****OFFICE ORDER****Reconstitution of Nursing Service Committee**

In supersession of all previous Office Orders issued in this regard and in accordance with the provisions of the National Medical Commission (NMC) guidelines and the policies of Tripura Santiniketan Medical College & Hospital, the **Nursing Service Committee** is hereby reconstituted with immediate effect to strengthen nursing administration, ensure quality nursing care, promote patient safety, and facilitate continuous improvement in nursing services across the institution.

The committee shall consist of the following members:

Sl.	Name	Designation	Role in Committee
1	Prof. (Dr.) Ranjit Kumar Das	Principal	Chairman
2	Prof. (Dr.) Asim De	MSVP	Co-Chairman
3	Prof. (Dr.) Swapan Sarkar	Professor & HoD, General Medicine	Member
4	Dr. Tamal Chakraborty	Associate Professor, Community Medicine	Member
5	Prof. (Dr.) Tanuja Bhattacharya	Professor & HoD, Microbiology	Member
6	Dr. Chandramika Deb	Asso. Prof., Obs. & Gynae.	Member
7	Ms. Sabita Sarkar	Nursing Superintendent	Member Secretary
8	Ms. Priyanka Sarkar	Senior Nursing Officer	Member
9	Mr. Diptanu Chakraborty	Senior Nursing Officer	Member
10	Mr. Devanand Priyadarshi	HR Head	Member

Functions of the Committee

The Nursing Service Committee shall:

1. Plan, supervise and monitor the quality, efficiency and effectiveness of nursing services in the hospital.
2. Ensure implementation of standard nursing care practices, clinical protocols and ethical nursing standards in all patient care areas.
3. Review nursing manpower requirements, deployment, duty rosters and utilization of nursing personnel.
4. Promote continuing nursing education, in-service training, competency assessment and professional development programmes for nursing staff.
5. Monitor compliance with infection prevention and control practices, biomedical waste management protocols and patient safety standards.
6. Review nursing documentation, clinical audits, patient feedback and quality indicators related to nursing services.
7. Recommend measures for improving nursing administration, patient care, nursing infrastructure and resource utilization.
8. Coordinate with clinical departments, Hospital Infection Control Committee, Quality Assurance Committee and other statutory committees for multidisciplinary patient care and quality improvement initiatives.
9. Submit periodic reports and recommendations to the Principal and the Medical Superintendent & Vice Principal for necessary administrative action.

The Committee shall meet at least once every quarter or more frequently, if required. The Member Secretary shall convene the meetings with the approval of the Chairman, maintain the proceedings of the meetings and ensure compliance with the decisions and recommendations of the Committee.

This order shall come into force with immediate effect and shall remain valid until further orders.



Sd/-

Prof. (Dr.) Ranjit Kumar Das
Principal, TSMC&H

PRINCIPAL

TRIPURA SANTINIKETAN MEDICAL COLLEGE & HOSPITAL

Copy to:

1. The President
2. Medical Superintendent / MSVP
3. All Heads of Departments
4. All Committee Members
5. Office File

